

Prequalification of Tenderers

Invitation to Participate in Bids for the Implementation of Renewable Energy & Energy Efficiency (REEE) Measures in Lebanon

March 2025

Prepared by the Lebanese Center for Energy Conservation (LCEC)

Beirut, Lebanon

The Lebanese Center for Energy Conservation (LCEC) reserves the right to request additional information to be added to the Invitation for Prequalification.

Should any company interested in submitting an application proposal fail to provide its contact details to the LCEC, the LCEC shall not be responsible for any missed updates or clarifications related to this document.

March 2025 - Beirut, Lebanon

Table of Contents

A. Introduction	3
B. Project Scope and Budget	4
C. Prequalification Criteria	5
D. Instructions to Applicants	6
E. Forms	8
Form 1 - Letter of Application	8
Form 2 – Applicant Information Form	10
Form 3 - Financial Situation and Performance	11
Form 4 - CVs of Team Members	12

A. Introduction

1. The Lebanese Center for Energy Conservation (LCEC) is leading national efforts in the development of energy efficiency and renewable energy in Lebanon.
2. Due to the increased gap between supply and demand of electricity, all economic sectors are in need of alternative and sustainable energy solutions, which are offered through renewable energy and energy efficiency systems.
3. Renewable energy projects installed in both public and private sectors witnessed exceptional growth in the last few years, as such cost effective and environmentally friendly solutions proved to be reliable energy sources.
4. As part of the agreement between LCEC and GIZ to strengthen the socio-economic resilience of vulnerable groups in Bekaa, Mount Lebanon, Hasbaya and Southern Baalbak through reliable energy solutions, the LCEC will be implementing Renewable Energy and Energy Efficiency (REEE) solutions necessary to secure energy and sustain the operation of agricultural groups, specific private sector entities and local communities.
5. The REEE measures will be implemented in 2025 and 2026 across Lebanon.
6. The project is funded by the German Federal Ministry for Economic Cooperation Development (BMZ)-
7. Within the project, more than 18 municipalities, 53 MSMEs, and 3 agricultural associations will be benefiting from various REEE solutions.
8. All these measures will be implemented through bids for execution, to be launched progressively throughout the upcoming months of 2025.

9. This prequalification document is the first step in the implementation phase of the abovementioned measures. The aim of the prequalification stage (Stage 1), is to shortlist a set of companies capable of properly executing the REEE measures of the project.
10. The shortlisting will help LCEC expedite launching the first bid for execution in the next few weeks. Prior to each bid for execution, the LCEC will be repeating the shortlisting procedure.
11. Any company failing to pass in Stage 1 will not be able to participate in the bid for execution.
12. A detailed Request For Proposals (RFP) will be launched for each bid for execution. The first RFP will be launched by end of March. All RFPs will be launched in the upcoming months of 2025.

B. Project Scope and Budget

13. The renewable energy and energy efficiency measures will be executed in several districts in Lebanon, including Chouf, Matn, Hasbaya, West-Bekaa, Zahle, and Baalbak.
14. Each RFP will include several lots, where each lot includes several REEE systems to be installed.
15. The majority of solutions will be including solar PV systems, with and without energy storage components.
16. All execution works, including testing and commissioning, need to be completed within a specific timeline well determined in the corresponding RFP.
17. The total budget of all bids for execution is more than 2,400,000 USD.

C. Prequalification Criteria

18. The tenderers must meet all the following criteria to be qualified and participate in the next bid for execution.
19. Any tenderer failing to meet any of the following criteria will not be able to participate in the next bid for execution.
20. The tenderer must be listed on the latest version of the LCEC list of recommended solar PV companies in Lebanon – Prime PV Companies- March 2025 ([LCEC List of Recommended Solar PV Companies in Lebanon | LCEC](#)).
21. Reference Projects: the tenderer must submit one reference project for at least two out of the following three types of systems:
 - Solar PV systems with batteries - Reference project to be at least 20 kWp with 40 kWh
 - Solar pumping systems – Reference project to be at least 100 kWp
 - Solar street lighting systems – Reference project to be installation of at least 40 street lighting systems
22. The tenderer must submit its company profile, including the total number of employees qualified to implement similar projects and categorized as permanent or temporary. The company shall have a minimum of 10 employees with diverse expertise and roles, including but not limited to project managers, engineers, and technicians. The tenderer must also fill Form 4 for at least one electrical engineer, one structural engineer, and one technician. The years of experience of each team member listed in Form 4 shall be equal to or more than five.
23. The tenderer must submit the average total revenues of the last three years signed and stamped by the official representative of the company. This average must be higher than 500,000 USD per year.

D. Instructions to Applicants

24. Interested applicants are required to read carefully all the information in all sections of this document.
25. The deadline for submission of applications is 28 March, 2025 at 12:00 p.m. All applications received after the mentioned date and time will be rejected.
26. Applications must be delivered to the LCEC offices at the following address: Ministry of Energy and Water (MEW), Corniche du Fleuve, 1st Floor, Room 303, Beirut-Lebanon. Applications may be hand delivered or sent by courier to the mentioned address.
27. The applications shall be formed of two parts. The first part is the filled forms (Form 1, Form 2, Form 3, and Form 4) along with this Invitation for Prequalification document with all its pages signed and stamped. The second part is the documents proving the company's compliance with all criteria mentioned in section C.
28. Applicants that qualify as a result of this Stage 1 will be eligible to participate in the next bid for execution.
29. The applicant shall seal the application documents in one envelope.
30. The back of the envelope shall be clearly marked with "Invitation to Participate in Bids for the Implementation of Renewable Energy & Energy Efficiency (REEE) Measures in Lebanon" as well as the name of the applicant. The envelope shall be addressed to: "Lebanese Center for Energy Conservation (LCEC), Ministry of Energy and Water (MEW), Corniche du Fleuve, 1st Floor, Room 303, Beirut- Lebanon, phone: 00961 1 565108".

31. If the envelope is not sealed and marked as required, LCEC will assume no responsibility for the misplacement of the application or its premature opening.
32. Failure of the applicant to abide by the requirements of this section might lead to the rejection of the application.

E. Forms

Form 1 - Letter of Application

Date of Application

Day/Month/Year

To: The Lebanese Center for Energy Conservation (LCEC)
Ministry of Energy and Water
Corniche du Fleuve, First Floor, Room 303
Beirut, Lebanon

From: [Insert company name]
[Insert full legal address]
[Insert full applicant's authorized representative name]
[Insert applicant's authorized representative telephone/Fax]
[Insert applicant's authorized representative mobile phone]
[Insert applicant's authorized representative email]

Name of the Project: "Invitation to Participate in Bids for the Implementation of Renewable Energy & Energy Efficiency (REEE) Measures in Lebanon"

We, the undersigned, submit this application and declare that:

- (a) We have examined and have no reservations to the most recent version of the Invitation for Prequalification document;
- (b) We hereby confirm that if our company is qualified, we shall use our best endeavour to participate in the tender for execution;
- (c) We plan to subcontract the following key activities and/or parts of the works:
[Insert any of the key activities, subcontractors, details of the sub-contractors, their qualification and experience]

Invitation to Participate in Bids for the Implementation of Renewable Energy & Energy Efficiency (REEE) Measures in Lebanon

- (d) We understand that you may, without incurring any liability to the applicants, a) cancel the launching of the execution RFP.
- (f) All information, statements and description contained in the application are in all respect true, correct and complete to the best of our knowledge and belief;
- (g) We understand that LCEC and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application. This letter of application will also serve as an authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by LCEC to verify statements and information provided in this application, or with regards to the resources, experiences, and competence of the bidder.

[Insert full name of person signing the application]

In the capacity of: [Insert capacity of person signing the Application]

Duly authorized to sign the Application for and on behalf of: [Insert full name of Applicant]

Signature and Stamp

Form 2 – Applicant Information Form

Applicant's name:	[insert full name]
Applicant's actual country of registration:	Lebanon
Applicant's actual year of incorporation:	[indicate year of Constitution]
Applicant's legal address in Lebanon:	[insert street/ number/ town or city/ Lebanon]
Applicant's authorized representative information	[insert full name]
Name:	[insert street/ number/town or city/country]
Address:	[insert telephone/fax numbers, including country and city codes]
Telephone/Fax numbers:	[indicate e-mail address]
E-mail address:	

Attach copies of original documents of articles of incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above.

Form 3 - Financial Situation and Performance

[Name of Applicant]

- *The Applicant shall complete the below table.*
- *The Applicant shall provide copies of financial statements for 2022, 2023, and 2024. The financial statements shall: (a) reflect the financial situation of the Applicant, (b) be independently audited or certified in accordance with local legislation, (c) be complete, including all notes to the financial statements, (d) correspond to accounting periods already completed and audited*

Type of Financial information in (USD)	Historic information for (USD)		
	2024	2023	2022
Statement of Financial Position (Information from Balance Sheet)			
Total Assets (TA)			
Total Liabilities (TL)			
Total Equity/Net Worth (NW)			
Current Assets (CA)			
Current Liabilities (CL)			
Working Capital (WC)			
Information from Income Statement			
Total Revenue (TR)			
Profits Before Taxes (PBT)			
Cash Flow Information			
Cash Flow from Operating Activities			

Form 4 - CVs of Team Members

[Use this standard format for specifying names of key people that constitute the team. CVs of the listed team members must be attached separately.]

Solar Photovoltaic Plant Development	
Person name:	
Title:	
Affiliation:	
Experience	
Date range:	
Project name:	
Role:	
Date range:	
Project name:	
Role:	
Date range:	
Project name:	
Role:	

[Add tables as needed]