The Qualification Procedure of Solar PV Companies in Lebanon

(Including Application Form)

Prepared by the Lebanese Center for Energy Conservation (LCEC)

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Beirut, Lebanon

Introduction

This evaluation process is a part of the Lebanese Center for Energy Conservation's efforts to improve the quality of the solar PV market in Lebanon. The goal is to increase the level of consumers trust and confidence with the solar PV technology and with companies installing these systems; by classifying companies based on the criteria mentioned in this application form.

If you would like your company to be listed in LCEC’s list of recommended solar companies, please fill this application form and send it ***signed*** and ***scanned*** along with the requested attachments to PV.qualification@lcec.org.lb.

N.B: All information included in this application form should be backed by official documents as requested, missing proof will lead to disregarding the application.

Application Form

|  |  |
| --- | --- |
| 1 | Company Name in English and Acronym |
|  |
| 2 | Company Name in Arabic as mentioned in the company’s registration number (السجل التجاري) |
|  |
| 3 | Contact Person/Company Representative (Name, Phone Number and email) |
|  |
| 4 | Company’s Telephone/Mobile Number |
|  |
| 5 | Company’s email Address |
|  |
| 6 | Company’s Address  |
|  |
| 7 | Official proof of the company’s registration number (السجل التجاري)  |
| * Attached
* Not Attached
 |
| 8 | Registration number at the Ministry of Finance (الرقم المالي)  |
| * Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Proof Attached
 |
| 9 | Detailed company profile showing its main field of expertise and previous experiences  |
| * Attached
* Not Attached
 |
| 10 | The company has participated in the latest version of the Solar PV Market Report of Lebanon |
| * Yes
* No
 |
| 11 | Electrical engineer registered at the Order of Engineers and Architects in Beirut or Tripoli with at least 5 years of proven experience (shareholder/ owner or as an employee) |
| * Name of Electrical Engineer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* CV Attached
* OEA Card Attached
 |
| 12 | Civil/Mechanical engineer registered at the Order of Engineers and Architects in Beirut or Tripoli with at least 5 years of proven experience with a valid working contract |
| * Name of Civil/Mechanical Engineer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* CV Attached
* OEA Card Attached
 |
| 13 | Electrical or mechanical technician as a full-time employee having a technical school certificate, and attended at least one training certificate on solar photovoltaic systems issued by a reputable institution |
| * Name of Technician \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* CV Attached
* Training Certificate Attached
 |
| 14 | The company installed at least **one** solar photovoltaic system with a capacity of more than **150 kWp** |
| Project Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Project Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_System Capacity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Client’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Client’s Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 15 | List your solar PV projects in the form shown below. The company must have installed solar photovoltaic systems with a **cumulative total capacity exceeding 700 kWp** |
| Project name, capacity installed (kWp), year of installation, location, and contact information* List of Projects Attached
* Not Attached
 |
| 16 | Present one pilot project which includes the full design process: sample SLD, wind load calculations, PV simulation (Helioscope/PVsyst), list of components installed, energy production data for a period of 12 months (graph), and pictures of the actual installations |
| * Attached
* Not Attached
 |
| 17 | The pledge is signed by the legal representative, scanned and attached |
| * Attached
* Not Attached
 |
| 18 | Official signature and stamp |
|  |